*Curriculum Vitae of*

# MD RAHIL MIA

## Contact


**Phone**
+88 01720-090090

**Email**
mdrahil20090090@gmail.com

**Present Address**
Solagari (Hazipur), Kichok-5810,
Shibganj, Bogura.


## Language

- Bangla : Mother Tongue.
- English : Good at Listening, Reading, Writing & Speaking

Bangla 98%

English 90%

## Personal Skills

- Sincere & Honest
- Ability to work hard
- Analytical thinking
- Active listening
- Decision-making
- Excellent attention
- Time Management
- Problem-solving
- Self-motivated.
- Able to work long hours
- Prompt decision-making ability.
- Excellent communication skills.

## Career Objective

I want to be a dynamic member of any leading organization where I can add value to it, and I can develop my career. To work in a challenging and competitive environment where I can fulfill my job responsibilities efficiently and effectively through my sound analytical knowledge, strong leadership, and interpersonal communication skills.

## About Me

Hi, I am **Md Rahil Mia**, I have completed a Diploma in Textile Engineering from TMSS Technical Institute, Bogura. I have some strong interpersonal & Technical working Skills. I worked as a Production Supervisor (Knitting) in Cotton Club BD Ltd. I am an honest and hard-working person.

## Job Experience

**Designation** : **Production Supervisor (Knitting)**
**Company** : Cotton Club BD Ltd. (Mondol Group)
**Location** : Kashimpur, Gazipur, Dhaka
**Duration** : 1 Year

**Training Title** : **Industrial Attachment Training**
**Training Topic** : Merchandising Apparel Manufacturing
**Company** : Robintex Bangladesh Ltd.
**Location** : Vulta Rupganj, Narayanganj
**Duration** : 3 Months

## Academic Qualification

### Diploma in Textile Engineering (04 Years Course)

Institution : TMSS Technical Institute, Bogura
Board : Bangladesh Technical Education Board (BTEB)
Subject : Textile
Result : CGPA 3.14 (Out of 4)
Roll No : 212048
Passing Year : 2024

### Secondary School Certificate (S.S.C)

Institution : Dhawagir High School, Bogura
Group : Humanities
Result : GPA 3.72 (Out of 5)
Board : Rajshahi
Passing Year : 2019

# MD RAHIL MIA

## Computer Skill

- MS Word
- MS Excel
- MS Access
- MS PowerPoint
- Scanning & Printing
- E-Mail & Internet browsing
- Social Networking
- Good knowledge of Windows Operating System.

## Area of Expertise

- Leadership
- Presentation
- Documentation
- Communication
- Management
- Supervising
- Inspection

## Interest

- Traveling
- Social Service
- Cultural Activities
- Reading Books & Novel
- Net Browsing
- Public Speaking
- Enjoying Music

## Personal Attributes

- Ability to work hard.
- Ability to make quality and quick decisions.
- Able to work long hours when required.
- Solid customer service and Service skills.
- Highly organized to complete tasks perfectly.
- Public speaking and presentation.
- Ability to work under challenging and stressful conditions.
- Profound knowledge of various associated machine tools.
- Skilled to analyze a situation and act in accordance with the same

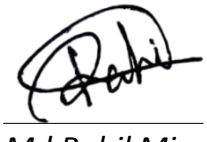
## Personal Details

| | |
|---|---|
| Full Name | : Md Rahil Mia |
| Father's Name | : Md Khalilur Rahman |
| Mother's Name | : Mst. Rahima Bibi |
| Date of Birth | : 05 May 2002 |
| Place of Birth | : Bogura |
| Nationality | : Bangladeshi (By Birth) |
| NID No | : 7361911683 |
| Religion | : Male |
| Religion | : Islam |
| Marital Status | : Unmarried |
| Weight | : 60 Kg |
| Height | : 5'.3" (5 Feet 3 Inch) |
| Blood Group | : O+ (Positive) |
| **Permanent Address** | : |
| Village | : Solagari (Hazipur) |
| Post Office | : Kichok-5810 |
| Police Station | : Shibganj |
| District | : Bogura |

## Declaration

I am confident that if given the opportunity to serve your organization, I will prove myself to be a valuable asset to your organization through my dedication, sincerity and highest level of professionalism.

Yours Truly,



*Md Rahil Mia*
Date: